

MACCRAY ISD 2180
Clara City, MN 56222
High School Media Center
Monday, Feb. 10, 2020
6:00 pm

TENTATIVE AGENDA

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 Approval of the Agenda/Additions/Deletions
- 4.0 Public Comment
- 5.0 Consent Agenda – Action Required
 - 5.1 Adoption of Minutes
 - 5.2 Approve payment of bills and financial report.
 - 5.3 Approve Paraprofessional Employment Agreement – E. Sorgatz
 - 5.4 Approve Paraprofessional Employment Agreement – J. Krueger
 - 5.5 Approve Resignation of Paraprofessional – A. Bergstrom
 - 5.6 Approve Resignation – J. Prekker
 - 5.7 Approve Family Medical Leave – B. Olson
- 6.0 Communication Report
 - 6.1 Administrative Reports
 - 6.1.1 Denise Smith, Community Education – No report
 - 6.1.2 Jim Trulock, Activities Director
 - 6.1.3 Judd Wheatley, Elementary Principal
 - 6.1.4 Melissa Sparks, High School Principal
 - 6.1.5 Sherri Broderius, Superintendent
 - 6.2 Committee Reports – Facilities = Julie and Carmel.
- 7.0 Discussion items – No action required
- 8.0 Business items – Action Required
 - 8.1 Resolution to approve Local Control.
 - 8.2 Motion to approve the 2020-2021 School Calendar.
 - 8.3 Motion to acknowledge that the corrective action for the Nov. 5, 2019 Election has been completed and the Election is finalized/finished.
 - 8.4 Motion to approve the PEHVAC CTE Class Agreement with MRVED. (updated since last meeting)
 - 8.5 Motion to approve the first and final reading of Policy 615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students.
 - 8.6 Motion to approve the first and final reading of Policy 616 – School District System Accountability.
 - 8.7 Resolution directing administration to make recommendations for reduction in programs and positions and the reason there for.
- 9.0 Upcoming Meetings
 - 9.1 Regular Board Meeting, March 9, 2020, HS Media Center, 6pm.
- 10.0 Adjournment

**Proceedings of the Board of Education
Independent School District #2180
Regular Meeting #7
January 13, 2020
6:00 PM
High School Media Center**

Members Present: Lane Schwitters, Deb Brandt, Scott Ruitter, Tate Mueller, Carmel Thein, Julie Alsum
Others Present: Sherri Broderius, Superintendent; Melissa Sparks, HS Principal; Judd Wheatley,
Elementary Principal, Kim Sandry, Business Manager, Jim Trulock, Activities Director, Denise Smith,
Community Ed Director, Sam Peterson, Newspaper.

Chairman Lane Schwitters called the meeting to order at 6:00 pm.
Pledge of Allegiance

Motion by Thein, second by Mueller to approve the agenda. Motion carried by unanimous vote.

Annual Reorganization:

Election of Officers:

Board Chair:

Nominations: Lane Schwitters by Brandt.
Schwitters declared Board Chair.

Vice Chair:

Nomination: Brandt by Mueller. Brandt declined. Alsum by Thein.
Alsum declared Vice-Chair.

Clerk:

Nominations: Thein by Alsum.
Thein declared clerk.

Treasurer:

Nominations: Scott Ruitter by Brandt.
Ruitter declared Treasurer.

Committee Appointments:

Motion by Thein, second by Brandt, to appoint the following board members to the committees as listed. Motion carried by unanimous vote.

Community Education: Deb Brandt
Continuing Education: Carmel Thein
District Advisory Committee: Tate Mueller
Facilities/Health and Safety: Tate Mueller, Julie Alsum, Carmel Thein
Finance/Negotiations: Lane Schwitters, Scott Ruitter, Carmel Thein.
LCTN Governing Board: Julie Alsum
Legislative Liaison (MSBA/MREA): Deb Brandt
Transportation: Julie Alsum, Tate Mueller

Board Compensation Rates:

Motion by Thein, second by Alsum, to set the Board compensation rates as listed below. Motion carried by unanimous vote.

Regular Board meeting: \$100
Committee Meeting: \$75

Meetings over 4 hours: \$100
All Day Working Sessions: \$100
MSBA/MREA Workshops: \$75
MSBA/MREA Workshops over 4 hours: \$100
Chair: \$500
Clerk: \$100
Treasurer: \$100
Mileage: Federal Mileage Rate \$.575

Official Designation:

Motion by Brandt, second by Ruiter, to set the official designations as follows. Motion carried by unanimous vote.

Depositories: Citizen's Alliance Bank, Heritage Bank, MSDLAF
Meeting Dates: Second Monday of every month in the Media Center at the High School
Meeting Time: 6:00 pm
Official Newspaper: Clara City Herald
Notification Methods: District Office, MACCRAY website
Legal Counsel: Kennedy and Graven, Chartered

Signature Authorizations:

Motion by Thein, second by Brandt, to set the following signature authorizations as follows. Motion carried by unanimous vote.

Electronic Fund Transfers – Kim Sandry, Business Manager

- Cathy Schueler, Accounts Payable/Student Activities
- Nicole Kray Niemeyer Payroll/Purchasing
- Scott Ruiter, Treasurer
- Lane Schwitters, Chair

All Other Accounts and CD's: Kim Sandry, Business Manager

- Cathy Schueler, Accounts Payable/Student Activities
- Nicole Kray Niemeyer, Payroll/Purchasing

Safe Keeping Investment Securities:

Motion by Ruiter, second by Alsum, to authorize the Business Manager to make investments in Federally insured/secured accounts which will yield the greatest interest rates and approve United Banker's Bank as Safe keeper of Citizen's Alliance Bank's pledged collateral as required by MN Statute 118A.03. Motion carried by unanimous vote.

Public Comment – None

Approval of Consent Agenda:

Motion by Alsum, second by Mueller, to approve the consent agenda as presented. Motion carried by unanimous vote.

Communications Reports:

Denise Smith, Comm. Ed: Fall/Winter highlights/participation, Winter/Spring booklet, Elementary Traveling Teams, Facility Requests.

Jim Trulock, Activities Report: Activities update

Judd Wheatley, Elem Report: 5th grade pajama drive results and student work.

Melissa Sparks, HS Report: Food shelf volunteers, Vaping info, WCCEO

Sherri Broderius, Supt: Bond Sale, Calendars, SRTS, Kids in the Kitchen
Committee: Carmel and Julie reported on POC work (Building committee)

Discussion Items:

Business Items:

Motion by Thein, second by Alsum, to appoint Sherri Broderius to act as the Identified Official with Authority (IoWA) and Kim Sandry as the IoWA to add and remove names only for the MACCRAY School District 2180-01. Call vote: Schwitters, yes, Alsum, yes, Brandt, yes, Thein, yes, Ruiter, yes, Mueller, yes. Resolution passed.

Motion by Ruiter, second by Mueller, to approve the first and final reading of Policy 613 – Graduation Requirements with language added about service learning. Motion carried by unanimous vote.

Motion by Brandt, second by Alsum, to approve the first and final reading of Policy 611 – Homeschooling. Motion carried by unanimous vote.

Motion by Alsum, second by Ruiter, to approve the contract for PACT for Families Membership. Motion carried by unanimous vote.

Motion by Ruiter, second by Mueller, to approve Seniority List for the 2019-2020 School year. Motion carried by unanimous vote.

Motion by Alsum, second by Ruiter, to approve one additional year of 4-day week before the next renewal opportunity. Motion carried by 5-1 vote. Brandt opposed.

Motion by Thein, second by Ruiter, to approve the early start in Fall of 2020 (Aug. 18, 2020), an early out in the Spring of 2021 (May 13, 2021) and a late start in the Fall of 2021 (Sept. 14, 2021) for construction purposes. Motion carried 4-2. Brandt and Mueller opposed.

Motion by Mueller, second by Ruiter, to approve the PEHVAC agreement for CTE classes. Motion carried by unanimous vote.

Motion by Alsum, second by Ruiter, to approve the Facility Use Request for the MACCRAY High School by the Senate District 17 DFL Party for their District Convention Meeting on Saturday, March 21 at 10:30am to 12:30pm. Motion carried by unanimous vote.

Meetings and Workshops:

Special Board Meeting, Wed. Jan. 29, 5pm, HS Media Center, Agenda: Bond Sale.

Regular Board Meeting, Feb. 10, 6:00pm HS Media Center.

Adjournment of Meeting

Motion by Brandt, second by Thein, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 7:42 pm.

Respectfully submitted,
Carmel Thein, Clerk
Kim Sandry

Ind. School District #2180 Payment Reg by Bank and Check

| Co | Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Print | Recon | Void | Curr | Pay/Void Date | Amount |
|------|------|-------|--------|----------|----------|----------|-------|------------------------------------|-------|-------|------|------|---------------|-------------|
| 2180 | Pay | | 50567 | | Wire | 1 | 3881 | Vanco, Inc | No | No | No | USD | 01/09/2020 | 24.90 |
| 2180 | Pay | | 50568 | | Wire | 1 | 3881 | Vanco, Inc | No | No | No | USD | 01/09/2020 | 23.35 |
| 2180 | Pay | | 50605 | | Wire | 1 | 00867 | PERA | No | No | No | USD | 01/16/2020 | 9,760.69 |
| 2180 | Pay | | 50606 | | Wire | 1 | 00868 | MN Teachers Retirement Assoc. | No | No | No | USD | 01/16/2020 | 26,075.46 |
| 2180 | Pay | | 50607 | | Wire | 1 | 2181 | Educators Benefit Consultants, LLC | No | No | No | USD | 01/16/2020 | 12,980.58 |
| 2180 | Pay | | 50608 | | Wire | 1 | 2385 | MN Department of Revenue | No | No | No | USD | 01/16/2020 | 7,702.50 |
| 2180 | Pay | | 50609 | | Wire | 1 | 2875 | Internal Revenue Service | No | No | No | USD | 01/16/2020 | 51,927.87 |
| 2180 | Pay | | 50706 | | Wire | 1 | 00867 | PERA | No | No | No | USD | 01/31/2020 | 11,760.85 |
| 2180 | Pay | | 50707 | | Wire | 1 | 00868 | MN Teachers Retirement Assoc. | No | No | No | USD | 01/31/2020 | 26,505.80 |
| 2180 | Pay | | 50708 | | Wire | 1 | 2181 | Educators Benefit Consultants, LLC | No | No | No | USD | 01/31/2020 | 12,980.58 |
| 2180 | Pay | | 50709 | | Wire | 1 | 2385 | MN Department of Revenue | No | No | No | USD | 01/31/2020 | 8,342.55 |
| 2180 | Pay | | 50710 | | Wire | 1 | 2875 | Internal Revenue Service | No | No | No | USD | 01/31/2020 | 56,137.88 |
| 2180 | Pay | | 49977 | 51459 | Check | 1 | 4553 | Nordic Solar HoldCo Phase 2, LLC | Yes | No | Yes | USD | 01/22/2020 | (10,019.11) |
| 2180 | Pay | | 50506 | 51916 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.95 |
| 2180 | Pay | | 50507 | 51917 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.25 |
| 2180 | Pay | | 50508 | 51918 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.25 |
| 2180 | Pay | | 50509 | 51919 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.25 |
| 2180 | Pay | | 50510 | 51920 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.25 |
| 2180 | Pay | | 50511 | 51921 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.25 |
| 2180 | Pay | | 50512 | 51922 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.25 |
| 2180 | Pay | | 50513 | 51923 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.25 |
| 2180 | Pay | | 50514 | 51924 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/02/2020 | 19.25 |
| 2180 | Pay | | 50516 | 51925 | Check | 1 | 1922 | Frontier | Yes | No | No | USD | 01/02/2020 | 380.63 |
| 2180 | Pay | | 50515 | 51926 | Check | 1 | 1104 | Jostens | Yes | No | No | USD | 01/02/2020 | 886.65 |
| 2180 | Pay | | 50523 | 51927 | Check | 1 | 4688 | MGBA | Yes | No | No | USD | 01/02/2020 | 175.00 |
| 2180 | Pay | | 50518 | 51928 | Check | 1 | 3651 | Monson, Scott | Yes | No | No | USD | 01/02/2020 | 100.00 |
| 2180 | Pay | | 50520 | 51929 | Check | 1 | 4497 | Montevideo Community Education | Yes | No | No | USD | 01/02/2020 | 280.00 |
| 2180 | Pay | | 50522 | 51930 | Check | 1 | 4682 | Novosad, Lucas | Yes | No | No | USD | 01/02/2020 | 100.00 |
| 2180 | Pay | | 50521 | 51931 | Check | 1 | 4498 | RCW Booster Club | Yes | No | No | USD | 01/02/2020 | 250.00 |
| 2180 | Pay | | 50519 | 51932 | Check | 1 | 4318 | Thompson, Jordan | Yes | No | No | USD | 01/02/2020 | 100.00 |
| 2180 | Pay | | 50517 | 51933 | Check | 1 | 3297 | Wohlman, Julie | Yes | No | No | USD | 01/02/2020 | 358.55 |
| 2180 | Pay | | 50525 | 51934 | Check | 1 | 2923 | VISA - CABank | Yes | No | No | USD | 01/02/2020 | 4,075.78 |
| 2180 | Pay | | 50527 | 51935 | Check | 1 | 2883 | Business Professionals of America | Yes | No | No | USD | 01/03/2020 | 922.00 |
| 2180 | Pay | | 50528 | 51936 | Check | 1 | 4499 | Willmar Basketball Booster Assoc. | Yes | No | No | USD | 01/03/2020 | 165.00 |
| 2180 | Pay | | 50531 | 51937 | Check | 1 | 3463 | SWMBDA | Yes | No | No | USD | 01/03/2020 | 75.00 |
| 2180 | Pay | | 50532 | 51938 | Check | 1 | 3367 | DVS Renewal | Yes | No | No | USD | 01/03/2020 | 19.25 |
| 2180 | Pay | | 50551 | 51939 | Check | 1 | 4092 | Balfany, Emily | Yes | No | No | USD | 01/07/2020 | 100.00 |
| 2180 | Pay | | 50538 | 51940 | Check | 1 | 1817 | Bennett Office Technologies | Yes | No | No | USD | 01/07/2020 | 3,281.02 |
| 2180 | Pay | | 50533 | 51941 | Check | 1 | 00048 | Clara City Telephone Company | Yes | No | No | USD | 01/07/2020 | 684.33 |

Ind. School District #2180 Payment Reg by Bank and Check

| Co | Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Print | Recon | Void | Curr | Pay/Void Date | Amount |
|------|------|-------|--------|----------|----------|----------|-----|------------------------------------|-------|-------|------|------|---------------|------------|
| 2180 | Pay | | 50537 | 51942 | Check | 1 1762 | | Donners Crossroads Truckstop | Yes | No | No | USD | 01/07/2020 | 106.91 |
| 2180 | Pay | | 50534 | 51943 | Check | 1 00379 | | Donners Service Station | Yes | No | No | USD | 01/07/2020 | 191.65 |
| 2180 | Pay | | 50543 | 51944 | Check | 1 2865 | | Gronseth, Joel | Yes | No | No | USD | 01/07/2020 | 53.99 |
| 2180 | Pay | | 50540 | 51945 | Check | 1 2249 | | Gustafson, Beth | Yes | No | No | USD | 01/07/2020 | 178.64 |
| 2180 | Pay | | 50549 | 51946 | Check | 1 3962 | | Indianhead Foodservice Distributor | Yes | No | No | USD | 01/07/2020 | 15,180.39 |
| 2180 | Pay | | 50546 | 51947 | Check | 1 3311 | | J.W. Pepper & Son, Inc. | Yes | No | No | USD | 01/07/2020 | 404.99 |
| 2180 | Pay | | 50554 | 51948 | Check | 1 4626 | | Kubota Leasing | Yes | No | No | USD | 01/07/2020 | 583.78 |
| 2180 | Pay | | 50547 | 51949 | Check | 1 3334 | | Lecy, Ben | Yes | No | No | USD | 01/07/2020 | 100.00 |
| 2180 | Pay | | 50550 | 51950 | Check | 1 4080 | | Lucas, Ashley | Yes | No | No | USD | 01/07/2020 | 55.00 |
| 2180 | Pay | | 50545 | 51951 | Check | 1 3006 | | MACCRAY Lunch | Yes | No | No | USD | 01/07/2020 | 991.82 |
| 2180 | Pay | | 50539 | 51952 | Check | 1 2126 | | Menards - Willmar | Yes | No | No | USD | 01/07/2020 | 66.94 |
| 2180 | Pay | | 50535 | 51953 | Check | 1 00761 | | Merle's Repair | Yes | No | No | USD | 01/07/2020 | 124.25 |
| 2180 | Pay | | 50553 | 51954 | Check | 1 4540 | | Meyer, Melissa | Yes | No | No | USD | 01/07/2020 | 43.50 |
| 2180 | Pay | | 50541 | 51955 | Check | 1 2284 | | Northern Business Products | Yes | No | No | USD | 01/07/2020 | 457.58 |
| 2180 | Pay | | 50536 | 51956 | Check | 1 00763 | | Pan-O-Gold Baking Company | Yes | No | No | USD | 01/07/2020 | 74.50 |
| 2180 | Pay | | 50542 | 51957 | Check | 1 2347 | | Rochester Telecom Systems | Yes | No | No | USD | 01/07/2020 | 182.50 |
| 2180 | Pay | | 50548 | 51958 | Check | 1 3845 | | Ross, Aubrey | Yes | No | No | USD | 01/07/2020 | 67.28 |
| 2180 | Pay | | 50552 | 51959 | Check | 1 4509 | | Suchanek, Trisha | Yes | No | No | USD | 01/07/2020 | 12.99 |
| 2180 | Pay | | 50544 | 51960 | Check | 1 2943 | | Sweep Hardware | Yes | No | No | USD | 01/07/2020 | 427.55 |
| 2180 | Pay | | 50560 | 51961 | Check | 1 3054 | | Beekman, Scott | Yes | No | No | USD | 01/08/2020 | 100.00 |
| 2180 | Pay | | 50563 | 51962 | Check | 1 4488 | | Hultgren, Jaime | Yes | No | No | USD | 01/08/2020 | 148.48 |
| 2180 | Pay | | 50561 | 51963 | Check | 1 3566 | | Noll's Produce Supplies | Yes | No | No | USD | 01/08/2020 | 1,143.00 |
| 2180 | Pay | | 50564 | 51964 | Check | 1 4682 | | Novosad, Lucas | Yes | No | No | USD | 01/08/2020 | 100.00 |
| 2180 | Pay | | 50565 | 51965 | Check | 1 4690 | | Smith, Eric | Yes | No | No | USD | 01/08/2020 | 125.00 |
| 2180 | Pay | | 50559 | 51966 | Check | 1 00734 | | Tostenson, Inc. | Yes | No | No | USD | 01/08/2020 | 240.38 |
| 2180 | Pay | | 50566 | 51967 | Check | 1 4691 | | Turnbull, Donald Scott | Yes | No | No | USD | 01/08/2020 | 125.00 |
| 2180 | Pay | | 50562 | 51968 | Check | 1 3854 | | Verkindren, Steve | Yes | No | No | USD | 01/08/2020 | 100.00 |
| 2180 | Pay | | 50569 | 51969 | Check | 1 00258 | | Willmar Public Schools | Yes | No | No | USD | 01/10/2020 | 20.00 |
| 2180 | Pay | | 50570 | 51970 | Check | 1 3130 | | BCA | Yes | No | No | USD | 01/10/2020 | 60.00 |
| 2180 | Pay | | 50585 | 51971 | Check | 1 3389 | | Bond Trust Services | Yes | No | No | USD | 01/15/2020 | 564,025.00 |
| 2180 | Pay | | 50571 | 51972 | Check | 1 00044 | | City of Clara City | Yes | No | No | USD | 01/15/2020 | 913.38 |
| 2180 | Pay | | 50574 | 51973 | Check | 1 00246 | | City of Raymond | Yes | No | No | USD | 01/15/2020 | 206.18 |
| 2180 | Pay | | 50584 | 51974 | Check | 1 2991 | | CNA Surety | Yes | No | No | USD | 01/15/2020 | 125.00 |
| 2180 | Pay | | 50580 | 51975 | Check | 1 1427 | | Dean Foods North Central, Inc. | Yes | No | No | USD | 01/15/2020 | 1,393.73 |
| 2180 | Pay | | 50582 | 51976 | Check | 1 2181 | | Educators Benefit Consultants, LLC | Yes | No | No | USD | 01/15/2020 | 110.99 |
| 2180 | Pay | | 50579 | 51977 | Check | 1 1354 | | Jaenisch, Gwen | Yes | No | No | USD | 01/15/2020 | 108.64 |
| 2180 | Pay | | 50588 | 51978 | Check | 1 4410 | | MN PEIP | Yes | No | No | USD | 01/15/2020 | 66,081.14 |
| 2180 | Pay | | 50573 | 51979 | Check | 1 00178 | | Nicklasson Athletic Co. | Yes | No | No | USD | 01/15/2020 | 330.15 |
| 2180 | Pay | | 50577 | 51980 | Check | 1 01538 | | PACT 4 Families Collaborative | Yes | No | No | USD | 01/15/2020 | 1,110.00 |

Ind. School District #2180 Payment Reg by Bank and Check

| Co | Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Print | Recon | Void | Curr | Pay/Void Date | Amount |
|------|------|-------|--------|----------|----------|----------|-------|--------------------------------|-------|-------|------|------|---------------|-----------|
| 2180 | Pay | | 50581 | 51981 | Check | 1 | 1936 | Palmer Bus Service, Inc | Yes | No | No | USD | 01/15/2020 | 74,726.42 |
| 2180 | Pay | | 50576 | 51982 | Check | 1 | 00763 | Pan-O-Gold Baking Company | Yes | No | No | USD | 01/15/2020 | 73.50 |
| 2180 | Pay | | 50575 | 51983 | Check | 1 | 00650 | Prinsburg Farmers Coop | Yes | No | No | USD | 01/15/2020 | 89.40 |
| 2180 | Pay | | 50578 | 51984 | Check | 1 | 01797 | Purchase Power | Yes | No | No | USD | 01/15/2020 | 400.00 |
| 2180 | Pay | | 50572 | 51985 | Check | 1 | 00075 | Raymond Printing | Yes | No | No | USD | 01/15/2020 | 2,170.00 |
| 2180 | Pay | | 50583 | 51986 | Check | 1 | 2458 | State of MN Depart Public Safe | Yes | No | No | USD | 01/15/2020 | 25.00 |
| 2180 | Pay | | 50590 | 51987 | Check | 1 | 4680 | Sweet Water Revival, Inc. | Yes | No | No | USD | 01/15/2020 | 2,186.28 |
| 2180 | Pay | | 50586 | 51988 | Check | 1 | 3554 | TRIO Supply Co | Yes | No | No | USD | 01/15/2020 | 490.48 |
| 2180 | Pay | | 50587 | 51989 | Check | 1 | 4280 | Viking Coca-Cola | Yes | No | No | USD | 01/15/2020 | 259.00 |
| 2180 | Pay | | 50589 | 51990 | Check | 1 | 4649 | Westbrook, Renae | Yes | No | No | USD | 01/15/2020 | 24.57 |
| 2180 | Pay | | 50592 | 51991 | Check | 1 | 1469 | Xcel Energy | Yes | No | No | USD | 01/15/2020 | 13.65 |
| 2180 | Pay | | 50593 | 51992 | Check | 1 | 3063 | PMusic | Yes | No | No | USD | 01/16/2020 | 635.00 |
| 2180 | Pay | | 50595 | 51993 | Check | 1 | 3879 | Bushard, Lois Ann | Yes | No | No | USD | 01/16/2020 | 95.00 |
| 2180 | Pay | | 50600 | 51994 | Check | 1 | 4694 | Connolly, Alissa | Yes | No | No | USD | 01/16/2020 | 145.00 |
| 2180 | Pay | | 50594 | 51995 | Check | 1 | 3876 | Dirksen, Emily | Yes | No | No | USD | 01/16/2020 | 103.00 |
| 2180 | Pay | | 50601 | 51996 | Check | 1 | 4695 | Giefer, Jocelyn | Yes | No | No | USD | 01/16/2020 | 41.00 |
| 2180 | Pay | | 50597 | 51997 | Check | 1 | 4169 | Jobgen, Josephine | Yes | No | No | USD | 01/16/2020 | 120.00 |
| 2180 | Pay | | 50598 | 51998 | Check | 1 | 4337 | Nieland, KayLee | Yes | No | No | USD | 01/16/2020 | 120.00 |
| 2180 | Pay | | 50599 | 51999 | Check | 1 | 4524 | Rieland, Robyn Lieser | Yes | No | No | USD | 01/16/2020 | 120.00 |
| 2180 | Pay | | 50596 | 52000 | Check | 1 | 3880 | Rosengren, Ashley | Yes | No | No | USD | 01/16/2020 | 80.00 |
| 2180 | Pay | | 50603 | 52001 | Check | 1 | 3642 | Gladis, Jeff | Yes | No | No | USD | 01/16/2020 | 100.00 |
| 2180 | Pay | | 50602 | 52002 | Check | 1 | 3035 | Norland, Craig | Yes | No | No | USD | 01/16/2020 | 100.00 |
| 2180 | Pay | | 50604 | 52003 | Check | 1 | 4696 | Zahrbock, Hans | Yes | No | No | USD | 01/16/2020 | 100.00 |
| 2180 | Pay | | 50611 | 52004 | Check | 1 | 00878 | American Family -AFLAC | Yes | No | No | USD | 01/16/2020 | 952.78 |
| 2180 | Pay | | 50614 | 52005 | Check | 1 | 1039 | Citizens Alliance Bank | Yes | No | No | USD | 01/16/2020 | 260.00 |
| 2180 | Pay | | 50615 | 52006 | Check | 1 | 2985 | EDUCATORS BENEFIT CONSULTANTS | Yes | No | No | USD | 01/16/2020 | 2,377.90 |
| 2180 | Pay | | 50620 | 52007 | Check | 1 | 4594 | Kensington Bank | Yes | No | No | USD | 01/16/2020 | 191.67 |
| 2180 | Pay | | 50617 | 52008 | Check | 1 | 3402 | Lake Region Bank | Yes | No | No | USD | 01/16/2020 | 289.58 |
| 2180 | Pay | | 50616 | 52009 | Check | 1 | 3014 | LegalShield | Yes | No | No | USD | 01/16/2020 | 12.95 |
| 2180 | Pay | | 50612 | 52010 | Check | 1 | 00880 | MACCRAY Education Association | Yes | No | No | USD | 01/16/2020 | 3,226.51 |
| 2180 | Pay | | 50613 | 52011 | Check | 1 | 00881 | NCBERS Group Life Ins. | Yes | No | No | USD | 01/16/2020 | 68.00 |
| 2180 | Pay | | 50619 | 52012 | Check | 1 | 4575 | Old National Bank | Yes | No | No | USD | 01/16/2020 | 291.67 |
| 2180 | Pay | | 50618 | 52013 | Check | 1 | 3844 | United Way of West Central MN | Yes | No | No | USD | 01/16/2020 | 10.00 |
| 2180 | Pay | | 50610 | 52014 | Check | 1 | 00023 | UNUM Life Insurance Company | Yes | No | No | USD | 01/16/2020 | 257.22 |
| 2180 | Pay | | 50622 | 52015 | Check | 1 | 3640 | Bruer, Michael | Yes | No | No | USD | 01/21/2020 | 125.00 |
| 2180 | Pay | | 50623 | 52016 | Check | 1 | 4304 | Fifarek, Preston | Yes | No | No | USD | 01/21/2020 | 125.00 |
| 2180 | Pay | | 50621 | 52017 | Check | 1 | 01768 | Yellow Medicine East Schools | Yes | No | No | USD | 01/21/2020 | 110.00 |
| 2180 | Pay | | 50624 | 52018 | Check | 1 | 1310 | Klaassen, Malinda | Yes | No | No | USD | 01/21/2020 | 143.00 |
| 2180 | Pay | | 50643 | 52019 | Check | 1 | 4016 | Aimich's Market | Yes | No | No | USD | 01/22/2020 | 153.04 |

Ind. School District #2180 Payment Reg by Bank and Check

| Co | Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Print | Recon | Void | Curr | Pay/Void Date | Amount |
|------|------|-------|--------|----------|----------|----------|-----|---|-------|-------|------|------|---------------|-----------|
| 2180 | Pay | | 50635 | 52020 | Check | 1 2450 | | Brothers Fire Protection Co. | Yes | No | No | USD | 01/22/2020 | 505.00 |
| 2180 | Pay | | 50630 | 52021 | Check | 1 01432 | | Chappell Central, Inc. | Yes | No | No | USD | 01/22/2020 | 2,694.43 |
| 2180 | Pay | | 50625 | 52022 | Check | 1 00046 | | Clara City Herald | Yes | No | No | USD | 01/22/2020 | 156.00 |
| 2180 | Pay | | 50646 | 52023 | Check | 1 4163 | | Dakota Mailing & Shipping Equipment, Inc. | Yes | No | No | USD | 01/22/2020 | 151.01 |
| 2180 | Pay | | 50638 | 52024 | Check | 1 3589 | | Dirty Dog Productions | Yes | No | No | USD | 01/22/2020 | 258.85 |
| 2180 | Pay | | 50639 | 52025 | Check | 1 3592 | | Dooley's Natural Gas | Yes | No | No | USD | 01/22/2020 | 16,197.23 |
| 2180 | Pay | | 50647 | 52026 | Check | 1 4194 | | Drex-mart | Yes | No | No | USD | 01/22/2020 | 201.84 |
| 2180 | Pay | | 50627 | 52027 | Check | 1 00179 | | Ecolab Pest Elimination Division | Yes | No | No | USD | 01/22/2020 | 317.33 |
| 2180 | Pay | | 50631 | 52028 | Check | 1 1063 | | Ehlers & Associates, Inc. | Yes | No | No | USD | 01/22/2020 | 750.00 |
| 2180 | Pay | | 50626 | 52029 | Check | 1 00077 | | Farmers Coop Oil Co. | Yes | No | No | USD | 01/22/2020 | 150.09 |
| 2180 | Pay | | 50650 | 52030 | Check | 1 4697 | | Farm-Rite Equipment of Willmar | Yes | No | No | USD | 01/22/2020 | 2,450.00 |
| 2180 | Pay | | 50642 | 52031 | Check | 1 3988 | | Forum Communications Company | Yes | No | No | USD | 01/22/2020 | 599.00 |
| 2180 | Pay | | 50641 | 52032 | Check | 1 3962 | | Indianhead Foodservice Distributor | Yes | No | No | USD | 01/22/2020 | 2,178.98 |
| 2180 | Pay | | 50644 | 52033 | Check | 1 4038 | | Jaenisch, Tania | Yes | No | No | USD | 01/22/2020 | 42.38 |
| 2180 | Pay | | 50634 | 52034 | Check | 1 2126 | | Menards - Willmar | Yes | No | No | USD | 01/22/2020 | 30.18 |
| 2180 | Pay | | 50649 | 52035 | Check | 1 4553 | | Nordic Solar HoldCo Phase 2, LLC | Yes | No | No | USD | 01/22/2020 | 13,541.52 |
| 2180 | Pay | | 50651 | 52036 | Check | 1 4698 | | Pankratz, Char | Yes | No | No | USD | 01/22/2020 | 1,120.00 |
| 2180 | Pay | | 50628 | 52037 | Check | 1 00763 | | Pan-O-Gold Baking Company | Yes | No | No | USD | 01/22/2020 | 129.85 |
| 2180 | Pay | | 50648 | 52038 | Check | 1 4527 | | Ross, Christopher | Yes | No | No | USD | 01/22/2020 | 35.00 |
| 2180 | Pay | | 50645 | 52039 | Check | 1 4085 | | Schlenner Wenner & Co | Yes | No | No | USD | 01/22/2020 | 14,850.00 |
| 2180 | Pay | | 50640 | 52040 | Check | 1 3839 | | Sheet Music Plus | Yes | No | No | USD | 01/22/2020 | 317.80 |
| 2180 | Pay | | 50632 | 52041 | Check | 1 1374 | | Sparks, Melissa | Yes | No | No | USD | 01/22/2020 | 167.33 |
| 2180 | Pay | | 50636 | 52042 | Check | 1 3343 | | Steve Weiss Music | Yes | No | No | USD | 01/22/2020 | 50.90 |
| 2180 | Pay | | 50637 | 52043 | Check | 1 3554 | | TRIO Supply Co | Yes | No | No | USD | 01/22/2020 | 4.86 |
| 2180 | Pay | | 50629 | 52044 | Check | 1 00844 | | West Central Sanitation, Inc. | Yes | No | No | USD | 01/22/2020 | 810.80 |
| 2180 | Pay | | 50633 | 52045 | Check | 1 1469 | | Xcel Energy | Yes | No | No | USD | 01/22/2020 | 2,799.60 |
| 2180 | Pay | | 50655 | 52046 | Check | 1 4686 | | Brehmer, Aaron | Yes | No | No | USD | 01/24/2020 | 100.00 |
| 2180 | Pay | | 50654 | 52047 | Check | 1 3078 | | Gustafson, Owen | Yes | No | No | USD | 01/24/2020 | 100.00 |
| 2180 | Pay | | 50656 | 52048 | Check | 1 4699 | | Schwieger, Justin | Yes | No | No | USD | 01/24/2020 | 100.00 |
| 2180 | Pay | | 50678 | 52049 | Check | 1 2359 | | Amazon.com | Yes | No | No | USD | 01/29/2020 | 1,346.17 |
| 2180 | Pay | | 50685 | 52050 | Check | 1 4061 | | Blake, Steve | Yes | No | No | USD | 01/29/2020 | 125.00 |
| 2180 | Pay | | 50683 | 52051 | Check | 1 3851 | | Blick Art Materials | Yes | No | No | USD | 01/29/2020 | 105.58 |
| 2180 | Pay | | 50690 | 52052 | Check | 1 4525 | | Bronner, Kevin E. | Yes | No | No | USD | 01/29/2020 | 125.00 |
| 2180 | Pay | | 50666 | 52053 | Check | 1 00138 | | City of Maynard | Yes | No | No | USD | 01/29/2020 | 447.14 |
| 2180 | Pay | | 50673 | 52054 | Check | 1 1427 | | Dean Foods North Central, Inc. | Yes | No | No | USD | 01/29/2020 | 1,545.38 |
| 2180 | Pay | | 50687 | 52055 | Check | 1 4282 | | First Choice Food & Beverage | Yes | No | No | USD | 01/29/2020 | 42.50 |
| 2180 | Pay | | 50670 | 52056 | Check | 1 00501 | | Freely Electric, Inc. | Yes | No | No | USD | 01/29/2020 | 3,819.12 |
| 2180 | Pay | | 50680 | 52057 | Check | 1 2881 | | Frikke, Allison | Yes | No | No | USD | 01/29/2020 | 84.46 |
| 2180 | Pay | | 50675 | 52058 | Check | 1 1922 | | Frontier | Yes | No | No | USD | 01/29/2020 | 377.41 |

Ind. School District #2180 Payment Reg by Bank and Check

| Co | Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Print | Recon | Void | Curr | Pay/Void Date | Amount |
|----------------|------|-------|--------|----------|----------|----------|-------|------------------------------------|-------|-------|------|------|---------------|-----------|
| 2180 | Pay | | 50689 | 52059 | Check | 1 | 4418 | Fun and Function | Yes | No | No | USD | 01/29/2020 | 13.91 |
| 2180 | Pay | | 50674 | 52060 | Check | 1 | 1514 | Harguth, Brenda | Yes | No | No | USD | 01/29/2020 | 145.92 |
| 2180 | Pay | | 50684 | 52061 | Check | 1 | 3962 | Indianhead Foodservice Distributor | Yes | No | No | USD | 01/29/2020 | 4,792.86 |
| 2180 | Pay | | 50681 | 52062 | Check | 1 | 3311 | J.W. Pepper & Son, Inc. | Yes | No | No | USD | 01/29/2020 | 50.14 |
| 2180 | Pay | | 50676 | 52063 | Check | 1 | 2126 | Menards - Willmar | Yes | No | No | USD | 01/29/2020 | 55.96 |
| 2180 | Pay | | 50671 | 52064 | Check | 1 | 00863 | Monte Candy Company | Yes | No | Yes | USD | 01/29/2020 | 0.00 |
| 2180 | Pay | | 50667 | 52065 | Check | 1 | 00178 | Nicklasson Athletic Co. | Yes | No | No | USD | 01/29/2020 | 150.00 |
| 2180 | Pay | | 50672 | 52066 | Check | 1 | 01797 | Purchase Power | Yes | No | No | USD | 01/29/2020 | 100.00 |
| 2180 | Pay | | 50686 | 52067 | Check | 1 | 4084 | Sietta, Shane | Yes | No | No | USD | 01/29/2020 | 100.00 |
| 2180 | Pay | | 50677 | 52068 | Check | 1 | 2144 | Smith, Denise | Yes | No | No | USD | 01/29/2020 | 31.63 |
| 2180 | Pay | | 50688 | 52069 | Check | 1 | 4342 | Sullivan, Matt | Yes | No | No | USD | 01/29/2020 | 100.00 |
| 2180 | Pay | | 50669 | 52070 | Check | 1 | 00308 | SW & WC Service Cooperative | Yes | No | No | USD | 01/29/2020 | 7,939.01 |
| 2180 | Pay | | 50682 | 52071 | Check | 1 | 3660 | Westby, Phil | Yes | No | No | USD | 01/29/2020 | 100.00 |
| 2180 | Pay | | 50668 | 52072 | Check | 1 | 00277 | Whitney Music | Yes | No | No | USD | 01/29/2020 | 189.92 |
| 2180 | Pay | | 50691 | 52073 | Check | 1 | 4700 | Wolverine Hoops Club | Yes | No | No | USD | 01/29/2020 | 2,000.00 |
| 2180 | Pay | | 50679 | 52074 | Check | 1 | 2514 | WPS Publishing | Yes | No | No | USD | 01/29/2020 | 270.44 |
| 2180 | Pay | | 50701 | 52075 | Check | 1 | 3645 | Fredrick, Brian | Yes | No | No | USD | 01/30/2020 | 125.00 |
| 2180 | Pay | | 50700 | 52076 | Check | 1 | 3419 | Hanson, Rod | Yes | No | No | USD | 01/30/2020 | 125.00 |
| 2180 | Pay | | 50702 | 52077 | Check | 1 | 3536 | United State Treasury | Yes | No | No | USD | 01/30/2020 | 10,170.00 |
| 2180 | Pay | | 50703 | 52078 | Check | 1 | 4303 | KMS Basketball Association | Yes | No | No | USD | 01/30/2020 | 50.00 |
| 2180 | Pay | | 50705 | 52079 | Check | 1 | 3050 | Dawson - Boyd Public Schools | Yes | No | No | USD | 01/31/2020 | 20.00 |
| Bank Total: | | | | | | | | | | | | | | |
| \$1,068,370.54 | | | | | | | | | | | | | | |
| 2180 | SA | | 50524 | 21671 | Check | 1 | 3139 | Rambow, Inc. | Yes | No | No | USD | 01/02/2020 | 60.00 |
| 2180 | SA | | 50526 | 21672 | Check | 1 | 2923 | VISA - CABank | Yes | No | No | USD | 01/02/2020 | 1,367.79 |
| 2180 | SA | | 50529 | 21673 | Check | 1 | 3353 | Wythe's Choice Fundraising | Yes | No | No | USD | 01/03/2020 | 2,995.00 |
| 2180 | SA | | 50530 | 21674 | Check | 1 | 3550 | Ewell Educational Services | Yes | No | No | USD | 01/03/2020 | 325.00 |
| 2180 | SA | | 50555 | 21675 | Check | 1 | 1762 | Donners Crossroads Truckstop | Yes | No | No | USD | 01/07/2020 | 882.39 |
| 2180 | SA | | 50557 | 21676 | Check | 1 | 3962 | Indianhead Foodservice Distributor | Yes | No | No | USD | 01/07/2020 | 20.00 |
| 2180 | SA | | 50556 | 21677 | Check | 1 | 3006 | MACCRAY Lunch | Yes | No | No | USD | 01/07/2020 | 192.00 |
| 2180 | SA | | 50558 | 21678 | Check | 1 | 4571 | MACCRAY SALT | Yes | No | No | USD | 01/07/2020 | 12.00 |
| 2180 | SA | | 50591 | 21679 | Check | 1 | 2548 | Meca Sportswear | Yes | No | No | USD | 01/15/2020 | 236.75 |
| 2180 | SA | | 50653 | 21680 | Check | 1 | 4016 | Almich's Market | Yes | No | No | USD | 01/22/2020 | 279.30 |
| 2180 | SA | | 50652 | 21681 | Check | 1 | 00507 | West Central Trophies | Yes | No | No | USD | 01/22/2020 | 176.75 |
| 2180 | SA | | 50657 | 21682 | Check | 1 | 1762 | Donners Crossroads Truckstop | Yes | No | No | USD | 01/28/2020 | 40.00 |
| 2180 | SA | | 50660 | 21683 | Check | 1 | 3039 | MACCRAY After Prom | Yes | No | No | USD | 01/28/2020 | 417.85 |
| 2180 | SA | | 50661 | 21684 | Check | 1 | 3908 | MACCRAY Community Ed. | Yes | No | No | USD | 01/28/2020 | 835.70 |
| 2180 | SA | | 50662 | 21685 | Check | 1 | 3929 | MACCRAY Dance Line | Yes | No | No | USD | 01/28/2020 | 417.85 |
| 2180 | SA | | 50658 | 21686 | Check | 1 | 2673 | MACCRAY Girls Basketball | Yes | No | No | USD | 01/28/2020 | 417.85 |

Ind. School District #2180 Payment Reg by Bank and Check

| Co | Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Print | Recon | Void | Curr | Pay/Void Date | Amount |
|------|------|-------|--------|----------|----------|----------|-----|--------------------------------|-------|-------|------|------|---------------|----------|
| 2180 | SA | | 50665 | 21687 | Check | 1 4551 | | MACCRAV NHS | Yes | No | No | USD | 01/28/2020 | 417.85 |
| 2180 | SA | | 50664 | 21688 | Check | 1 4310 | | MACCRAV Prom | Yes | No | No | USD | 01/28/2020 | 417.85 |
| 2180 | SA | | 50659 | 21689 | Check | 1 3018 | | MACCRAV Softball | Yes | No | No | USD | 01/28/2020 | 835.70 |
| 2180 | SA | | 50663 | 21690 | Check | 1 4228 | | MACCRAV Tennis | Yes | No | No | USD | 01/28/2020 | 417.85 |
| 2180 | SA | | 50695 | 21691 | Check | 1 4282 | | First Choice Food & Beverage | Yes | No | No | USD | 01/29/2020 | 122.42 |
| 2180 | SA | | 50696 | 21692 | Check | 1 4518 | | Harry's Frozen Food | Yes | No | No | USD | 01/29/2020 | 3,783.50 |
| 2180 | SA | | 50692 | 21693 | Check | 1 1268 | | Jim's Clothing & Sporting Good | Yes | No | No | USD | 01/29/2020 | 871.00 |
| 2180 | SA | | 50697 | 21694 | Check | 1 4571 | | MACCRAV SALT | Yes | No | No | USD | 01/29/2020 | 3.00 |
| 2180 | SA | | 50693 | 21695 | Check | 1 2839 | | MACCRAV Student Council | Yes | No | No | USD | 01/29/2020 | 240.00 |
| 2180 | SA | | 50694 | 21696 | Check | 1 4280 | | Viking Coca-Cola | Yes | No | No | USD | 01/29/2020 | 975.00 |
| 2180 | SA | | 50698 | 21697 | Check | 1 00863 | | Monte Candy Company | Yes | No | No | USD | 01/29/2020 | 80.00 |
| 2180 | SA | | 50699 | 21698 | Check | 1 3348 | | Region 5 FFA | Yes | No | No | USD | 01/30/2020 | 340.00 |

Bank Total: \$17,180.40

Report Total: \$1,085,550.94

Ind. School District #2180
Exp Summary - Fd, Pro Series
Period Ending January 31, 2020

Sequence: Fd, Pro

| | | 20ORIG | | | | | | | | | |
|----|------------------------------------|-----------------------|----------------------|---------------------|------------|------------------|-------|------------|---------------------|--|--|
| | | Annual Budget | Period 202007 | Year To Date | % YTD | Encumbrances | + Enc | % YTD | Remaining | | |
| | | | | | | | | | Balance | | |
| | | | | | | | | | | | |
| 01 | General | | | | | | | | | | |
| | 000 Administration | 668,060.00 | 50,653.89 | 382,561.06 | 57% | 814.99 | | 57% | 284,683.95 | | |
| | 100 District Support Services | 289,035.00 | 36,324.69 | 179,036.07 | 62% | 10,766.75 | | 66% | 99,232.18 | | |
| | 200 Elem & Secondary Regular Instr | 3,990,269.00 | 306,056.85 | 1,842,961.89 | 46% | 12,621.66 | | 47% | 2,134,685.45 | | |
| | 300 Vocational Education Instr | 93,600.00 | 12,464.83 | 62,334.61 | 67% | 7.76 | | 67% | 31,257.63 | | |
| | 400 Special Education Instr | 1,567,259.00 | 118,105.36 | 698,694.99 | 45% | 4,648.39 | | 45% | 863,915.62 | | |
| | 600 Instructional Support Services | 417,468.00 | 24,625.47 | 278,516.95 | 67% | 23,210.93 | | 72% | 115,740.12 | | |
| | 700 Pupil Support Services | 961,013.00 | 89,712.60 | 390,154.36 | 41% | 166.53 | | 41% | 570,692.11 | | |
| | 800 Sites & Buildings | 741,300.00 | 63,010.89 | 397,306.47 | 54% | 9,699.69 | | 55% | 334,293.84 | | |
| | 900 Fiscal & Other Fixed Costs | 120,000.00 | 0.00 | 95,147.99 | 79% | 0.00 | | 79% | 24,852.01 | | |
| 01 | General | 8,848,004.00 | 700,954.58 | 4,326,714.39 | 49% | 61,936.70 | | 50% | 4,459,352.91 | | |
| 02 | Food Service | | | | | | | | | | |
| | 700 Pupil Support Services | 473,700.00 | 46,099.62 | 281,041.01 | 59% | 6,408.84 | | 61% | 186,250.15 | | |
| 02 | Food Service | 473,700.00 | 46,099.62 | 281,041.01 | 59% | 6,408.84 | | 61% | 186,250.15 | | |
| 04 | Community Service | | | | | | | | | | |
| | 500 Community Ed & Services | 474,864.00 | 38,322.75 | 247,119.96 | 52% | 2,088.59 | | 52% | 225,655.45 | | |
| 04 | Community Service | 474,864.00 | 38,322.75 | 247,119.96 | 52% | 2,088.59 | | 52% | 225,655.45 | | |
| 05 | Capital Outlay | | | | | | | | | | |
| | 100 District Support Services | 0.00 | 0.00 | 34,000.00 | 0% | 0.00 | | 0% | (34,000.00) | | |
| | 200 Elem & Secondary Regular Instr | 12,207.00 | 0.00 | 11,072.31 | 91% | 0.00 | | 91% | 1,134.69 | | |
| | 600 Instructional Support Services | 41,000.00 | 0.00 | 12,026.00 | 29% | 0.00 | | 29% | 28,974.00 | | |
| | 800 Sites & Buildings | 429,470.00 | 4,031.00 | 251,876.49 | 59% | 3,922.25 | | 60% | 173,671.26 | | |
| 05 | Capital Outlay | 482,677.00 | 4,031.00 | 308,974.80 | 64% | 3,922.25 | | 65% | 169,779.95 | | |
| 07 | Debt Redemption | | | | | | | | | | |
| | 900 Fiscal & Other Fixed Costs | 602,575.00 | 564,025.00 | 602,575.00 | 100% | 0.00 | | 100% | 0.00 | | |
| 07 | Debt Redemption | 602,575.00 | 564,025.00 | 602,575.00 | 100% | 0.00 | | 100% | 0.00 | | |
| 21 | Student Activity | | | | | | | | | | |
| | 200 Elem & Secondary Regular Instr | 125,600.00 | 8,021.96 | 80,223.12 | 64% | 11,712.72 | | 73% | 33,664.16 | | |
| 21 | Student Activity | 125,600.00 | 8,021.96 | 80,223.12 | 64% | 11,712.72 | | 73% | 33,664.16 | | |
| | | Report Totals: | 11,007,420.00 | 5,846,648.28 | 53% | 86,069.10 | | 54% | 5,074,702.62 | | |

INVESTMENTS OUTSTANDING

June 30, 2019

MSDMAX Fund – MSDLAF

| | |
|---|--------------------------|
| MSDMAX Fund Balance as of June 30, 2019 | \$2,231.77 |
| Interest - July 31, 2019 | \$4.29 |
| Interest – Aug. 31, 2019 | \$4.15 |
| Interest – Sept. 30, 2019 | \$3.90 |
| Interest – Oct. 31, 2019 | \$3.79 |
| Interest – Nov. 30, 2019 | \$3.19 |
| Interest – Dec. 31, 2019 | \$3.19 |
| Interest – Jan. 31, 2020 | \$3.28 |
| BALANCE | <u>\$2,257.56</u> |

LIQUID ASSET FUND

| | |
|--|--------------------------|
| Money Market Balance as of June 30, 2019 | \$1,520.25 |
| Interest – July 31, 2019 | \$2.80 |
| Interest – Aug. 31, 2019 | \$2.70 |
| Interest – Sept. 30, 2019 | \$2.53 |
| Interest – Oct. 31, 2019 | \$2.45 |
| Interest – Nov. 30, 2019 | \$2.06 |
| Interest – Dec. 31, 2019 | \$2.05 |
| Interest – Jan. 31, 2020 | \$2.11 |
| BALANCE | <u>\$1,536.95</u> |

Heritage Bank N.A. (Savings)

| | |
|---------------------------|---------------------------|
| Balance on June 30, 2019 | \$45,674.52 |
| Interest – July 31, 2019 | \$39.23 |
| Interest – Aug. 31, 2019 | \$35.69 |
| Interest – Sept. 30, 2019 | \$36.91 |
| Interest – Oct. 31, 2019 | \$36.94 |
| Interest – Nov. 30, 2019 | \$34.59 |
| Interest – Dec. 31, 2019 | \$38.19 |
| Interest -Jan. 31, 2020 | \$37.03 |
| BALANCE | <u>\$45,933.10</u> |

Citizens Alliance Bank

Special Money Market Savings

| | |
|---|------------------------------|
| Balance as of June 30, 2019 | \$2,298,647.16 |
| Interest – July 31, 2019 (Transfer \$400,000 in) | \$2,225.26 |
| Interest – Aug. 31, 2019 | \$1775.92 |
| Interest – Sept. 30, 2019 | \$1836.32 |
| Interest – Oct. 31, 2019 (Transfer \$500,000 in) | \$1739.94 |
| Interest – Nov. 30, 2019 (Transfer \$500,000 out) | \$1659.85 |
| Interest – Dec. 31, 2019 | \$1543.12 |
| Interest – Jan. 31, 2020 (Transfer \$300,000 out) | \$1404.93 |
| BALANCE | <u>\$2,410,832.50</u> |

MACCRAY Schools Enrollment 19-20

| | June 18-19 | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | EOY |
|---------------|-----------------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Pre-K | 92 | 73 | 71 | 72 | 74 | 77 | 77 | | | | |
| K | 60 | 69 | 69 | 69 | 69 | 66 | 66 | | | | |
| 1 | 75 | 59 | 59 | 58 | 58 | 58 | 58 | | | | |
| 2 | 69 | 72 | 72 | 72 | 73 | 72 | 72 | | | | |
| 3 | 45 | 69 | 70 | 70 | 68 | 66 | 66 | | | | |
| 4 | 56 | 46 | 46 | 46 | 44 | 44 | 44 | | | | |
| 5 | 56 | 57 | 57 | 56 | 56 | 54 | 54 | | | | |
| 6 | 58 | 56 | 56 | 56 | 56 | 54 | 54 | | | | |
| K-6 Subtotal | 419 | 428 | 429 | 427 | 424 | 414 | 414 | 0 | 0 | 0 | 0 |
| eK-6 Subtotal | 511 | 501 | 500 | 499 | 498 | 491 | 491 | 0 | 0 | 0 | 0 |
| 7 | 64 | 58 | 59 | 60 | 59 | 58 | 58 | | | | |
| 8 | 59 | 63 | 62 | 62 | 60 | 61 | 62 | | | | |
| 9 | 60 | 57 | 56 | 57 | 58 | 58 | 59 | | | | |
| 10 | 49 | 60 | 59 | 59 | 57 | 56 | 55 | | | | |
| 11 | 37 | 49 | 49 | 49 | 48 | 48 | 48 | | | | |
| 12 | 29 | 39 | 38 | 37 | 36 | 36 | 36 | | | | |
| Subtotal | 298 | 326 | 323 | 324 | 318 | 317 | 318 | 0 | 92 | 0 | 0 |
| K-12 Total | 717 | 754 | 752 | 751 | 742 | 731 | 732 | 0 | 92 | 0 | 0 |
| P-12 Total | 809 | 827 | 823 | 823 | 816 | 808 | 809 | 0 | 92 | 0 | 0 |

February 2020 Activities Director Report

1. Winter Tournament Dates

- a. 1 Act Play was in Dawson on January 25th. They performed well and tied for 5th.**
- b. Dance Section was in Montevideo this past Saturday, February 8**
- c. Wrestling Team Section will be Tuesday, February 11 and if they continue on, Friday, February 14 @ Minnewaska. Individuals will be Saturday, February 22 @ Long Prairie Grey Eagle.**
- d. Girls Basketball Sub-Section and Sections will be February 20, 22, 24, 28 & March 6.**
- e. Boys Basketball Sub-Section and Sections will be February 27, 29, March 5, 7 & 12.**
- f. BPA State Tournament is March 5-7. 34 out of 39 qualified for the State Competition and 32 have committed to attending. (Congratulations to Mrs. Pieper and her students)**
- g. Knowledge Bowl Sub-Regions will be on February 21 @ Ridgewater in Willmar.**

2. Spring Sports Start Dates:

- a. Track - March 9**
- b. Softball - March 9**
- c. Baseball - March 16**
- d. Golf - March 16**
- e. Boy's Tennis - March 23**

3. Please see the attached page with winter participation numbers.

2019-20 Winter Athletic Participation

| | | | | | | | |
|-----------|------------|------------|------------|-------------|-------------|-------------|-------------------------------|
| Dance | <u>7th</u> | <u>8th</u> | <u>9th</u> | <u>10th</u> | <u>11th</u> | <u>12th</u> | |
| | 2 | 4 | 4 | 4 | 3 | 4 | Total = 21 incl mgr |
| Boys BB | <u>7th</u> | <u>8th</u> | <u>9th</u> | <u>10th</u> | <u>11th</u> | <u>12th</u> | |
| | 13 | 14 | 3 | 8 | 7 | 3 | Total = 48 incl mgr |
| Girls BB | <u>7th</u> | <u>8th</u> | <u>9th</u> | <u>10th</u> | <u>11th</u> | <u>12th</u> | |
| | 8 | 10 | 6 | 7 | 3 | 3 | Total = 37 incl 2 mgrs |
| Wrestling | <u>7th</u> | <u>8th</u> | <u>9th</u> | <u>10th</u> | <u>11th</u> | <u>12th</u> | |
| | 1 | 0 | 2 | 2 | 0 | 0 | Total = 5 (1 still on roster) |

In Grades 7-12, there are 111 of 325 students out for a winter sport (34%).

WINTER ATHLETIC PARTICIPATION, By Grade

| <u>2019-20</u> | <u>2018-19</u> | <u>2017-18</u> |
|--------------------|--------------------|--------------------------|
| 7th - 24/60 - 40% | 7th - 31/63 - 49% | 7th - 10/56 - Incomplete |
| 8th - 28/62 - 45% | 8th - 15/59 - 25% | 8th - 27/64 - Incomplete |
| 9th - 15/57 - 26% | 9th - 21/60 - 35% | 9th - 21/55 - 38% |
| 10th - 21/59 - 36% | 10th - 19/50 - 38% | 10th - 18/43 - 42% |
| 11th - 13/49 - 27% | 11th - 9/37 - 24% | 11th - 11/35 - 31% |
| 12th - 10/38 - 26% | 12th - 9/29 - 31% | 12th - 9/44 - 20% |

2019-20 Winter Activity Participation

| | | | | | | | |
|----------------|------------|------------|-------------|-------------|-------------|-------------|----------------------|
| BPA | | <u>9th</u> | <u>10th</u> | <u>11th</u> | <u>12th</u> | | |
| | | 6 | 8 | 14 | 11 | Total = 39 | |
| Knowledge Bowl | | <u>9th</u> | <u>10th</u> | <u>11th</u> | <u>12th</u> | | |
| | | 4 | 0 | 6 | 3 | Total = 13 | |
| Math League | | <u>9th</u> | <u>10th</u> | <u>11th</u> | <u>12th</u> | | |
| | | 3 | 7 | 4 | 2 | Total = 16 | |
| One Act | <u>7th</u> | <u>8th</u> | <u>9th</u> | <u>10th</u> | <u>11th</u> | <u>12th</u> | |
| | 4 | 2 | 5 | 2 | 1 | 4 | Total = 18 cast/crew |

Licensed School Nurse First Year

2019 School Year

- Emergency action plan or care plan for our 10 students who have a diagnosis that could severely impact their day at school.
- Provide hearing and vision screenings to students as needed for Sped evaluations.
- Set up vaping education with countryside public health for 7th & 10th graders. (2018-2019)
- Set up distracted driving simulator with Countryside Public Health (2018-2019)
- Attended 3 IEP for medically fragile students requiring nursing services on their IEP.
- Communicate with family, and physician to write and set up procedure for student requiring tube feeding twice daily while at school.
 - Train staff to complete student feeding while LSN at different building in district.
- Communicate with family, and physician to write and set up procedure for student requiring clean intermittent catheterization twice daily while at school.
 - Train staff to complete student catheterization while LSN is at different building in district.
- Care plan written and education provided to staff on how to handle student requiring private individual nurse.
- Medications
 - Education provided to secretaries (one para at west) in each building to be able to administer medications while LSN is different building in the district. Education on Medications and first aid provided.
 - Drafted new medication sheets that are up to date with standards.
 - Continually checking in new medications and making up needed Medication Administration Records (MAR) for student medications.
 - Frequently faxing medication consent forms to providers to be able to administer medications.
- Attended MN School Nurse Workshop and Vision and hearing training in Cities In August
- Attended Third Party Billing workshop in Marshall Spring 2019 and Fall 2019.
- Attended local School nurse workshop in Marshall spring 2019.
- Provided hearing and vision screening to all K- 6th, 7th and 10th Graders in district.
- Sent hearing and vision referrals to parents of students who did not pass vision or hearing screening.
- Immunizations
 - Sent letters out before summer to next year's 12th & 7th graders.
 - Continually updating immunizations
 - Sent letters to parents of students who are not up to date on Immunizations
 - Annual immunization status report completed for state of Minnesota.
- Two days of preschool screening
- Meets student daily health needs when at each building along side secretaries.

- Head Lice.....

Roles and Responsibilities for TPB Billing (Third Party Billing) MACCRAY

Mica (District TPB Contact Person)

- Prints and gets MA consents and Annual Notice of Procedural Safeguards for all new and transfer students to special education teachers for parent signature at meeting when applicable
- Maintain, update and verify that MA billing setup in Sped Forms is up to date and accurate for students as well as new any students that have qualified for special ed or new to the district. This information will be used for tracking and record keeping purposes. (MA consent tracking Spreadsheets)
- Correspond with all providers and ELC's (Educational Learning Centers-if applicable) on a monthly basis to confirm billing status
- Ensure the appropriate person in the district receives the annual NPS (Notice of Procedural Safeguard) for the back to school packets that students receive at the beginning of the school year.
- Together with Case Manager, create the Plan of Care in correlation with the PCA services in IEP and mini time study results
- Notify all providers qualified to bill MA of students who are eligible for billing
- Checks to make sure MA billing is coming through for all providers
- Obtain/Retain Private insurance denials when necessary (listed on SWWC website)
- Receives completed PCA and transportation logs by the 15th of each month and enters them into sped forms
- Relay all TPB changes and updates to all providers (including SWWC and other contracted providers) in the district
- Provide MA access for students to providers
- Process Federal and State Excluded Provider check monthly
- Ensure PCA Certification is obtained for all new hire PCA
- Provides PCA with mini time study forms and collects when completed by PCA
- Provides supervision and signs off on activity logs and inputs data for students in Scope of Practice
- Works in collaboration with Case Manager/Spec. Ed support to
 - Provide nursing evaluation/assessment when needed
 - Determining student needs and develop a Plan of Care
 - Trains PCA on ADLS and other medical needs
 - Trains PCA on how to do time and behavioral studies
 - Provides PCA with activity logs for completion
 - Supervises PCA as required by MDHS for MA billing

Board Report
MACCRAY East and West Elementary Schools
February 10, 2020

Student Support:

- Elementary students had the opportunity to attend the Young Writers Conference in early January. The Artist Conference is in the fall and the Science Conference is upcoming yet, this spring.
- Our Second eLearning day went well. We still struggle a tiny bit with the expectations of what attendance means, even after a letter home; however, we are seeing improvements with more communication and clarification from the teachers.
- Jump Rope for Heart has kicked off, as has our Time for Kids fundraiser
- The 5th and 6th grade classes, at both buildings, attended a guest speaker who talked with them about the dangers of vaping
- Last week we had our Q2 PRIDE Assembly, which was hosted by both East 2nd grade teachers. We celebrated all of our Q2 weekly PRIDE winners and had a staff v. students game of “Are You Smarter Than a 5th Grader”, Hungry Hippos, and 6-Corners.

Staff Support:

- Our 1/20 Common Inservice, sponsored by the North Collaborative, was outstanding. There was some great feedback about the keynote speaker and the breakout sessions. In all, it was attended by staff from MACCRAY, KMS, BLH, LP, and BOLD.
- We are working on preparing for our upcoming MCA testing in April.
- K-3 Reading/Phonics Staff curriculum conversation will be taking place in March.

Upcoming Items:

- 2/18-21 – Penny Wars - Leukemia and Lymphoma Society
- 2/20 and 2/27 – Spring Conferences
- Dental visits - upcoming for each site

Respectfully Submitted,

Judd Wheatley, MACCRAY Elementary Principal

MACCRAY High School Board Report
Submitted by: Melissa Sparks
February 2020



Pictures left to right:

Tyler Gherking, Creating Entrepreneurial Opportunities Teacher for KEO came to recruit our juniors and seniors for our new West Central Entrepreneurial Opportunities class that we are starting in partnership with area businesses along with the KMS and RCW.

Amanda Grinager, Parkside Assistant Principal from Marshall, MN instructs the staff how to use eLibraryMN. eLibraryMN is an excellent FREE research tool that can be used by students and staff.

Morning Meeting at Corbett Middle School. Students meet daily before they start class to kick off their day in a positive way.

Mentions:

Congratulations to Sno Week Queen Gracie Huseman and Shinji Togashi

“**Thank A Coach/Advisor Week**” -Jan. 27 through Feb. 2. Thank you MACCRAY coaches and advisors. You all make an integral, positive and lifelong impact on our students.

Paraprofessional Recognition Week – January 27-31, 2020. Thank you MACCRAY paraprofessionals for working hard every day to make sure every child has the education they need to succeed in school and life.

National School Counselors Week - February 3rd - 7th. Thank you Mrs. Bristle for all you do to help our students with their academic, career and social/emotional development.

Art award winners:

- MN Youth Art Month Competition - Their artwork will be displayed at the capitol
 - Brittney Stiff - 3rd place
 - Keyanna Niesen - 4th place
- MN Scholastic Art Awards - Gold and Silver work on display at the U of M gallery
 - Gold
 - Amanda Sanjter and Aurelia Woltjer
 - Silver
 - Emily Koenen and Grace Haugen
 - Honorable Mention
 - Kate Hultgren, Leah Johnson, Amanda Santjer, Keyanna Niesen, and Rebecca Wubben

Superintendent Report for February 10, 2019

1. Please see the Licensed School Nurse report in the packet. If there are questions or comments, please be ready to discuss. The work Nurse Mica is doing is awesome for our students.
2. MACCRAY Certified Staff was a part of a 5 district Collaborative Inservice at BOLD on January 20,2020. The results were very positive. We will hear more from the principals about that day in their reports. But from all respects I believe it was so successful we are already scheduling for next year again. Melissa and I presented on a form of Restorative Justice we created last year.
3. BONDS! I wish to indicate one more time about the huge importance of the low interest rate we got (2.08%) on our bond sales on January 29,2020. This is not only good for the district but with a savings of over \$8 million for our taxpayers in the next 20 years...it's just good for everyone.

The next and last step in all of this is February 20,2020, which is bond closing. This does not require a special meeting it is the closing that Ehlers will take care of on our behalf.

4. Construction planning: We are meeting on a regular basis to create the footprint of the new structure. In all conversations we discuss student safety and security, teacher efficiencies, multiple purpose rooms, flow and accessibility and more. We are cycling every user group through 3 times. User groups are for example: Pre-K and K classrooms, special education etc... Carmel and Julie please add at this point.

5. Watch for my updates on planning for construction after every meeting on:
MACCRAY FB
Clara City Herald
MACCRAY Website

6. MDE Letter allowing us to start before Labor Day due to Facility Project over \$400,000.

7. Digitize Graduation pictures, yearbooks, trophies – possibly Touchwall by Touch Pros. What to do with them afterward?
-

**MACCRAY PUBLIC SCHOOLS
2020-2021**

| August '20 | | | | | | |
|------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | S |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| September '20 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | S |
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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| October '20 | | | | | | |
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| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| November '20 | | | | | | |
|--------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | S |
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| December '20 | | | | | | |
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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| January '21 | | | | | | |
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| February '21 | | | | | | |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

| March '21 | | | | | | |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| April '21 | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | S |
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| May '21 | | | | | | |
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| Su | M | Tu | W | Th | F | S |
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| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

August 10
New Teacher Training
August 11-13
Fall Inservice
August 12
Open House - 5-8:00 p.m.
(Pay fees, pictures 7-12 @ HS, sports passes, computers, parking passes)
August 17
Fall extracurricular begins
August 18
First Day of School

School Event
Homecoming: September 14-18
Homecoming Coronation: Sept. 14
Snow Week: January 25-29
Snow Week Coronation: January 25
Prom: April 30

Quarter/Semester End Dates
1st Quarter: Aug.18-Oct. 21
2nd Quarter/1st Sem: Oct. 22 -Dec. 23
3rd Quarter: Jan. 5-March 10
4th Quarter/2nd Sem: Mar.11-May 13

P/T Conferences
October 29: 4:30-8:30pm
November 2: 7:30am-8:30pm
February 2: 4:30-8:30pm
February 4: 4:30-8:30pm

School Holiday Breaks
MEA Break- Oct 15 & 16
Thanksgiving- November 26-27
Winter Break- Dec. 24-Jan. 4
Spring Break- Feb. 11 & 12
Easter Break- April 1 & 2
May 13

Last Day of School - Students

May 14
Commencement - @ 7:00pm
Teacher work day.

Faculty Workshops
Aug. 10-New Teacher Workshop
Aug 11, 12, 13
Sept. 28
Nov. 16
Jan. 18-Collaborative Inservice

Snow Days
The first five (5) snow days will be eLearning Days.

2020-2021 Qtr. Days-Student/Teacher
1st Quarter: 38/42.4
2nd Quarter: 36/39
3rd Quarter: 38/40
4th Quarter: 37/38
Total: Student Days: 149
Staff Days: 159.4

Primary Election Day- 08/11/2020
Labor Day- 09/07/2020
Columbus Day- 10/12/2020
Election Day- 11/03/2020
Veterans Day- 11/11/2020
Thanksgiving Day- 11/26/2020
Christmas Day- 12/25/2020
New Year's Day- 01/01/2021
Martin Luther King 01/18/2021
Presidents Day 02/15/2021
Township Election 03/09/2021
Memorial Day- 05/31/2021

CHIPPEWA COUNTY AUDITOR/TREASURER

www.co.chippewa.mn.us

629 North 11th Street, Suite 2
Montevideo, MN 56265-1652

Phone: 320-269-7447
Fax: 320-269-7412



Auditor/Treasurer

Sherri Broderius, Superintendent
MACCRAY School District
711 Wolverine Drive
Clara City, MN 56222

January 22, 2020

Dear Ms. Broderius,

The Chippewa County Auditor/Treasurer's Office has received all the missing roster signatures and completed paperwork for the November 5, 2019 Special Election for the MACCRAY School District. At this time, we have completed our submission of the voter information to the Minnesota Secretary of State.

It is my recommendation that the MACCRAY School District file a report to the District Court communicating the completion of the filed Order and resolution of all election procedures.

We appreciate your responsiveness and assistance in completing the process. Please let me know if we can be of further assistance.

Sincerely,

Michelle May
Auditor/Treasurer/Coordinator

CC: Kim Sandry, MACCRAY Business Manager
Matthew Haugen, Chippewa County Attorney
Adam Wattenbarger, Kennedy & Graven, Chartered



Offices in
Minneapolis 470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402
(612) 337-9300 telephone
Saint Paul (612) 337-9310 fax
St. Cloud www.kennedy-graven.com
Affirmative Action, Equal Opportunity Employer

ADAM C. WATTENBARGER
Attorney at Law
Direct Dial: (612) 337-9306
Email: awattenbarger@kennedy-graven.com

January 23, 2020

The Honorable Judge Thomas W. Van Horn
Chippewa County Courthouse
629 North 11th Street, Suite 9
Montevideo, MN 56265

Re: Case No. 12-CV-19-820, Correction of Election Day Errors Completed

Dear Judge Van Horn:

On December 24, 2019, the Court issued a stipulated order in the above-referenced election matter, compelling the parties to make reasonable efforts to correct any defects in the same-day registration voter materials and polling place roster, including obtaining any necessary signatures from voters and resolving any clerical errors or missing information on the registration paperwork.

I am writing to update and inform the Court that these actions have been completed in full. All missing roster signatures have been gathered, and all necessary paperwork has been completed. The procedural election errors have therefore been resolved, and the steps in the Court's order have been fulfilled. Thank you for your attention to this matter.

Respectfully,

KENNEDY & GRAVEN, CHARTERED

/s/ Adam C. Wattenbarger

Adam C. Wattenbarger

MACCRAY PUBLIC SCHOOLS

2019-20 EMPLOYMENT AGREEMENT

With
Ellen Sorgatz

JOB TITLE: Instructional Assistant
DEPARTMENT: Special Education
REPORTS TO: Principal, Special Education Coordinator and Special Education Teacher

JOB SUMMARY

Works with students as directed by the Special Education Teacher. Additional supervision of students may be assigned by the principal.

TERMS OF EMPLOYMENT

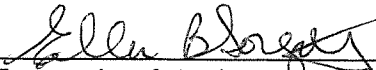
3-4 Hours – TBD/School Days
Probation Period: 6 months
Wage: \$13.50 per hour
Other fringe benefits per the MACCRAY School Educational Assistant Terms and Conditions of Employment.

EVALUATION

Performance of this job will be evaluated by the Special Education Teacher/HS Principal.

The provisions of the Terms and Conditions of Employment shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of the Terms and Conditions of Employment or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
My signature this 23 day of Jan, 2020.


Instructional Assistant

IN WITNESS WHEREOF, we have subscribed
My signature this _____ day of _____, 2020.

School Board Chair

School Board Clerk

MACCRAY PUBLIC SCHOOLS

2019-20 EMPLOYMENT AGREEMENT

With
Julius Krueger

JOB TITLE: Instructional Assistant
DEPARTMENT: Special Education
REPORTS TO: Principal, Special Education Coordinator and Special Education Teacher

JOB SUMMARY

Works with students as directed by the Special Education Teacher. Additional supervision of students may be assigned by the principal.

TERMS OF EMPLOYMENT

8 Hours – TBD/School Days
Probation Period: 6 months
Wage: \$13.50 per hour
Other fringe benefits per the MACCRAY School Educational Assistant Terms and Conditions of Employment.

EVALUATION

Performance of this job will be evaluated by the Special Education Teacher/HS Principal.

The provisions of the Terms and Conditions of Employment shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of the Terms and Conditions of Employment or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
My signature this ____ day of _____, 2020.

Instructional Assistant

IN WITNESS WHEREOF, we have subscribed
My signature this ____ day of _____, 2020.

School Board Chair

School Board Clerk



MACCRAY Public Schools

ISD 2180 Maynard – Clara City - Raymond

711 Wolverine Drive, Clara City, MN, 56222

<http://www.maccray.k12.mn.us/>

LOCAL CONTROL RESOLUTION

WHEREAS, locally elected school boards are positioned best to represent their students, staff, parents and community members and address local needs and challenges; and

WHEREAS, each school district faces unique needs which depend on a variety of factors including demographics, geography and district size; and

WHEREAS, just like legislative leaders, locally elected school boards are held accountable through Minnesota's elections process; and

WHEREAS, school board policies at the local level are enacted only after a comprehensive, legal and open process; and

WHEREAS, under Minnesota's Open Meeting Law, school board business generally occurs in meetings that are scheduled, publicized and accessible to members of the public; and

WHEREAS, preservation of local control in Minnesota has yielded statewide benefits, such as Minnesota scoring higher on average than our national peers on the ACT college entrance exam in 2019; and

WHEREAS, one-size-fits-all mandates stifle innovation and creativity and consume staff time and resources; and

WHEREAS, more than 30 bills to restrict local decision-making were introduced in the 2019-20 biennium thus far; and

WHEREAS, excellence in student achievement for all Minnesota students guides the work of the school board.

NOW, THEREFORE, BE IT RESOLVED THAT THE SCHOOL BOARD OF INDEPENDENT DISTRICT #2180 MACCRAY Schools supports local decision-making authority and opposes legislation that restricts the ability for locally elected school boards to respond to the needs of their districts, students and communities.

ADOPTED by the MACCRAY School Board this _____ day of _____, 2020.

Passed on a vote of _____ ayes; _____ nays

January 13, 2020

Sherri Broderius, Superintendent
MACCRAY Schools #2180
PO Box 690
Clara City, MN 56222

Dear Sherri Broderius,

Thank you for your letter dated January 2, 2020 notifying MDE that to accommodate a construction project in excess of \$400,000 MCCRAY Schools #2180 will start the 2020-21 school year prior to Labor Day.

Minnesota Statutes, section 120A.40, paragraph (b) states that "A district may begin the school year on any day before Labor Day: (1) to accommodate a construction or remodeling project of \$400,000 or more affecting a district school facility..."

School districts meeting this requirement may begin the school year before Labor Day without Commissioner approval. We will update MDE's district control file to allow the earlier student enrollment dates to pass the MARSS edit.

Please contact me if you have any questions related to your school calendar.

Sincerely,



Marilynn Loehr
State MARSS Coordinator
Division of School Finance
651.582.8456

Cc: Michelle Carey
Sharon Peck
Kelly Wosika

PLUMBING/ELECTRICAL/HVAC CLASS AGREEMENT

THIS AGREEMENT is made this 1st day of January, 2020, by and between Independent School District No. 2190, Yellow Medicine East Schools (“Yellow Medicine East”), Independent School District No. 2890, Renville County West Public Schools (“Renville County West”), Independent School District No. 129, Montevideo Public Schools (“Montevideo”), Independent School District No. 2180, MACCRAY Public Schools (“MACCRAY”), Independent School District No. 2167, Lakeview Public Schools (“Lakeview”), collectively hereinafter referred to as “the School Districts”, and Minnesota West Community and Technical College (“Minnesota West”) relating to a Plumbing/Electrical/HVAC Class to be offered by the parties for the School Districts’ students.

WHEREAS, the School Districts wish to make available a course to their students on the campus of Minnesota West (the “Class”) wherein students learn trade skills relating to the fields of Plumbing, Electrical, and HVAC construction;

WHEREAS, Minnesota West is offering to host the Class on their Granite Falls campus, 1593 11th Ave, Granite Falls, MN 56241

WHEREAS, Yellow Medicine East will assign a licensed teacher to teach, direct, oversee, and supervise the Class and the students;

WHEREAS, the parties wish to enter into a written agreement outlining the rights and responsibilities for each party and the students participating in the Class.

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement and other consideration, the sufficiency of which is hereby acknowledged, the Parties agrees as follows:

1. **The Class.** The following Class requirements will remain in place for the term of this Agreement, unless the parties agree by mutual written agreement to make any changes.
 - a. **Schedule.** The parties agree that the School Districts shall offer an 18-week, elective Plumbing/Electrical/HVAC Class at Minnesota West. The Class is made available to the School Districts’ ninth through twelfth grade students. The Class shall take place from January 21, 2020 through the end of the 2019-20 school year. The Class shall meet daily for approximately 1.5 hours per day. The exact

time of the Class shall be determined by the Minnesota River Valley CTE Collaborative.

- b. **Curriculum.** The Class curriculum will be created and approved by Yellow Medicine East. A Yellow Medicine East teacher shall be assigned as the classroom teacher for the Class and will be responsible for teaching, directing, overseeing, and supervising the students and grading their work.
 - c. **Student Transportation.** Each school district is responsible for determining how its students participating in the Class get to and from the Minnesota West for the Class. As part of the Class, students may travel to other sites for class field trips. For any offsite visits, YME will provide students with transportation to and from the Minnesota West and the offsite location. To the extent practicable, the YME teacher shall provide at least one-week notice to students and their parents prior to any off-site visits.
 - d. **Liability.** All students and their parents or legal guardians shall sign a transportation liability waiver prior to participating in the Class.
 - e. **Grading.** The Yellow Medicine East teacher will be responsible for grading all student work.
 - f. **Safety clothing and equipment.** As with any construction related class, students will be required to wear protective equipment as specified by the course instructor.
2. **Term.** The Class shall be offered only for the 2019-20 school year. This Agreement shall terminate on June 30, 2020. If the parties wish to offer the Class in a later school year, they shall enter into a new written agreement.
 3. **Tuition.** Each school district participating in this Agreement shall pay tuition to Yellow Medicine East in the amount of **\$405.72**. Yellow Medicine East will send a tuition bill to the school district on or before March 1, 2020, which shall be due and payable within twenty (20) calendar days. Minnesota West is not charging or collecting tuition or other costs from any of the school districts or students.

4. **School District Release from Liability.** To the extent permitted by law, Renville County West, Montevideo, MACCRAY, Yellow Medicine East, and Lakeview hereby mutually release Minnesota West and each other and their Board members, agents, and employees from any and all liability, damage, loss, cost, or expense incurred arising out of or in connection with the performance any duties under the terms of this Agreement unless caused by the intentional act or omission or gross negligence of the releasing school district or its Board members, employees, or agents.
5. **Criminal Background Check.** Prior to assigning a Minnesota West employee to the Class, Minnesota West will ensure any employee to be used will not have any violent crimes, crimes against children on their record or other concerning crimes.
6. **Choice of Law and Severability.** This Agreement is governed by the laws of the State of Minnesota. If any part of this Agreement is construed by a court to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.
7. **Waiver and Equal Drafting.** Waiver by any party of any term or condition of this Agreement will not constitute a waiver of any other term or condition of this Agreement. If any party asserts that a provision of this Agreement is ambiguous, the Agreement must be construed to have been drafted equally by all parties.
8. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties. The School Districts will not rely on any statements, promises, or representations that are not stated in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbooks or policies. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by all parties. A signed copy of this Agreement will have the same legal effect as the original.
9. **Headings.** The headings contained in this Agreement are included for purposes of convenience only and do not affect the meaning or interpretation of this Agreement.

10. **Counterparts:** This Agreement may be executed in counterparts, each of which shall be deemed an original, but such counterparts, when taken together, shall constitute one agreement.

The undersigned are duly authorized to enter into this Agreement. The undersigned hereby agree to the terms and conditions set forth by this Agreement.

[signature pages to follow]

**INDEPENDENT SCHOOL DISTRICT NO. 2180, MACCRAY PUBLIC
SCHOOLS**

By: _____
School Board Chair

Date: _____

By: _____
School Board Clerk

Date: _____

[remainder of page intentionally left blank]

Adopted: _____

MSBA/MASA Model Policy 615

Orig. 1997

Revised: _____

Rev. ~~2017~~ 2019

615 TESTING ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR IEPs, SECTION 504 PLANS, AND LEP STUDENTS

I. PURPOSE

The purpose of the policy is to provide adequate opportunity for students identified as having individualized education program (IEP), Rehabilitation Act of 1973, § 504 accommodation plan (504 plan), or English Learner (EL) needs to participate in statewide assessment systems designed to hold schools accountable for the academic performance of all students.

II. GENERAL STATEMENT OF POLICY

A. Minnesota Test of Academic Skills (MTAS)

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how a student with a disability will participate in statewide testing.
2. Participation decisions will be made separately for mathematics, reading, and science. The assessment options are the Minnesota Comprehensive Assessment (MCA) and the MTAS.
3. Eligibility Requirements
 - a. The following requirements must be met for a student with a significant cognitive disability to be eligible for the MTAS:
 - (1) The IEP team must consider the student's ability to access the MCA, with or without accommodations;
 - (2) The IEP must review the student's instructional program to ensure that the student is receiving instruction linked to the general education curriculum to the extent appropriate. If instruction is not linked to the general education curriculum, the IEP team must review the student's goals and determine how access to the general curriculum will be provided;

- (3) The IEP team determined the student's cognitive functioning to be significantly below age expectations. The team also determined that the student's disability has a significant impact on his or her ability to function in multiple environments, including home, school, and community;
 - (4) The IEP team determined that the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments;
 - (5) The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate measure of the student's academic progress and how the student would participate in statewide testing.
- b. MTAS participation decisions must not be made on the following factors:
- (1) Student's disability category;
 - (2) Placement;
 - (3) Participation in a separate, specialized curriculum;
 - (4) An expectation that the student will receive a low score on the MCA;
 - (5) Language, social, cultural, or economic differences;
 - (6) Concern for accountability calculations.

B. Alternate ACCESS for ELs

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how an identified EL student with a disability will participate in statewide testing.
2. Eligibility Requirements
 - a. The student must be identified as EL in MARSS in order to take an English language proficiency assessment.

- b. The student must have a significant cognitive disability. If the student has been identified as eligible to take the MTAS in mathematics, reading, or science, the student meets this criterion.
 - c. For students in grades that the MTAS is not administered:
 - (1) the student must have cognitive functioning significantly below age level;
 - (2) the student's disability must have a significant impact on his or her ability to function in multiple environments, including home, school, and community; and
 - (3) the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments.
 - d. The IEP team must consider the student's ability to access the ACCESS, with or without accommodations.
 - e. The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate English language proficiency assessment for the student.
3. Alternate ACCESS participation decisions must not be made on the following factors:
- a. Student's disability category;
 - b. Participation in a separate, specialized curriculum;
 - c. Current level of English language proficiency;
 - d. The expectation that the student will receive a low score on the ACCESS for ELs;
 - e. Language, social, cultural, or economic differences;
 - f. Concern for accountability calculations.

C. EL Students New to the United States

EL students new to the United States will take all assessments, including all academic assessments (math, reading, and science), as well as the English Language Proficiency Assessment (ACCESS).

III. DEFINITION OF TERMS

See the current “Procedures Manual for the Minnesota Assessments” which is produced by the Minnesota Department of Education and available through minnesotapearsonaccessnext.com.

IV. GRANTING AND DOCUMENTING ACCOMMODATIONS, MODIFICATIONS, OR EXEMPTIONS FOR TESTING

See Chapter 5 of the current “Procedures Manual for the Minnesota Assessments” and 2017-18 Guidelines for Administration of Accommodations and Linguistic Supports (http://minnesota.pearsonaccessnext.com/resources/resources-training/manuals/GuidelinesforAccommodationsLS_2018.pdf).

V. RECORDS

All test accommodations, modifications, or exemptions shall be reported to the school district test administrator. The school district test administrator shall be responsible for keeping a list of all such test accommodations, modifications, and exemptions for school district audit purposes. Testing results will be documented and reported.

Legal References: Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 125A.08(a)(1) (Individualized Education Programs)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
Eligibility Requirements for the Minnesota Test of Academic Skills (MTAS), <https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/mdaw/mda2/~edisp/006087.pdf>

Alternate ACCESS for ELLs Participation Guidelines,
<https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/mdaw/mdq5/~edisp/049763.pdf>

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 616 (School District System Accountability)

Adopted: _____

MSBA/MASA Model Policy 616

Orig. 1997

Revised: _____

Rev. 2019

616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and federal law.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota Academic Standards and federal law will require a new level of accountability for the school district. The school district will establish a system to transition to the graduation requirements of the Minnesota Academic Standards. The school district also will establish a system to review and improve instruction, curriculum, and assessment which will include substantial input by students, parents or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “Graduation Standards” means the credit requirements and locally adopted content standards or Minnesota Academic Standards that school districts must offer and certify that students complete to be eligible for a high school diploma.
- C. “World’s best workforce” means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students

attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

1. The school board has established school district-wide goals which provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the school district's Advisory Committee ~~for Comprehensive Continuous Improvement of Student Achievement (Advisory Committee).~~
2. The Advisory Committee will be established by the school board to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.
- ~~2~~ 3. The school district-wide improvement goals should address recommendations identified through the Advisory Committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may also be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.

- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5.

[Insert Local Cycle in this space]

C. Implementation of Graduation Requirements

1. The ~~school board shall appoint a Graduation Standards Implementation Committee which~~ Advisory Committee shall also advise the school board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of ~~this~~ the Advisory eCommittee shall be published annually to the community. The school

board shall receive public input and comment and shall adopt or update this policy at least annually. ~~The Graduation Standards Implementation Committee [will/will not] be comprised of the Advisory Committee for Comprehensive Continuous Improvement of Student Achievement.~~

~~[Note: The Graduation Standards Implementation Committee may be comprised of an existing committee such as the Advisory Committee for Comprehensive Continuous Improvement of Student Achievements. Regardless of whether a new committee or an existing committee is utilized, the committee should be comprised of representatives of the community, including equal representation from school board members, students, parents, teachers, representatives of local businesses, and representatives of the community at large. Among these members should be individuals who are able to represent the needs of students throughout the district including students with special needs.]~~

2. The school board shall annually review and determine if student achievement levels at each school site meet federal expectations. If the school board determines that student achievement levels at a school site do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the ~~Graduation Standards Implementation~~ Advisory Committee shall work with the school site to adopt a plan to raise student achievement levels to meet federal expectations. The ~~Graduation Standards Implementation~~ Advisory Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental involvement components.
3. The educational assessment system component utilized by the school board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of achievement growth that show an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or districtwide assessments. The school board will utilize models developed by the Commissioner for measuring individual student progress. The school board must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with best practices.

D. ~~Advisory Committee for~~ Comprehensive Continuous Improvement of Student Achievement

1. By [date] of each year, the Advisory Committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.

2. The Advisory Committee, working in cooperation with other committees of the school district [*such as the Technology, Educational Effectiveness, Grade Level, Site Instruction, Curriculum and Assessment Committees, etc.*], will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota **Graduation Academic** Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals;
 - d. Advising the school board about development of the annual budget.

3. The Advisory Committee shall meet the following criteria:
 - a. The Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The Advisory Committee shall make recommendations to the school board on school district-wide standards, assessments, and program evaluation.
 - c. Building teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting the school district improvement plan.
 - d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.

4. The Advisory Committee shall, when possible, be comprised of **at least** two-thirds community representatives and shall reflect the diversity of the community. **To the extent possible, the Advisory Committee shall reflect the diversity of the school district and its school sites and include teachers,**

parents, support staff, students, and other community residents. Included in its membership should be:

- a. The Director of Curriculum (or similar educational leader)
- b. Principal
- c. School Board Member
- d. Student Representative
- e. One teacher from each building or instructional level
- f. Two parents from each building or instructional level
- g. Two residents without school-aged children, non-representative of local business or industry
- h. Two residents representative of local business or industry
- i. District Assessment Coordinator (if different from “a.” above)

[Note: This Advisory Committee composition is a model only.]

5. Translation services should be provided to the extent appropriate and practicable.

6. The Advisory Committee shall meet the following timeline each year:

Month: Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the school board.

Month(s): Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.

Month(s): Review evaluation results and prepare recommendations.

Month: Present recommendations to the school board for its input and approval.

E. Evaluation of Student Progress Committee. A committee of professional staff shall develop a plan for assessment of student progress toward Literacy by Grade 3, the Graduation Standards, as well as program evaluation data for use by the Advisory Committee to review instruction and curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student

achievement at the school site. This plan shall annually be approved by the school board.

F. Reporting

1. Consistent with Minn. Stat. § 120B.36, Subd. 1, the school board shall publish a report in the local newspaper with the largest circulation in the district, by mail, or by electronic means on the school district website. The school board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and cultural competency and efforts to equitably distribute diverse, effective, experienced, and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies in their native languages, where appropriate and practicable, about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its published reports and in its summary report to the Commissioner.
2. The school performance report for a school site and a school district must include performance reporting information and calculate proficiency rates as required by the most recently reauthorized Elementary and Secondary Education Act.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.35 (Student Achievement Levels)
Minn. Stat. § 120B.36 (School Accountability; Appeals Process)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making Agreement)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 619 (Staff Development for Standards)
MSBA/MASA Model Policy 620 (Credit for Learning)

Adopted: _____

MSBA/MASA Model Policy 615

Orig. 1997

Revised: _____

Rev. ~~2017~~ 2019

615 TESTING ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR IEPs, SECTION 504 PLANS, AND LEP STUDENTS

I. PURPOSE

The purpose of the policy is to provide adequate opportunity for students identified as having individualized education program (IEP), Rehabilitation Act of 1973, § 504 accommodation plan (504 plan), or English Learner (EL) needs to participate in statewide assessment systems designed to hold schools accountable for the academic performance of all students.

II. GENERAL STATEMENT OF POLICY

A. Minnesota Test of Academic Skills (MTAS)

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how a student with a disability will participate in statewide testing.
2. Participation decisions will be made separately for mathematics, reading, and science. The assessment options are the Minnesota Comprehensive Assessment (MCA) and the MTAS.
3. Eligibility Requirements
 - a. The following requirements must be met for a student with a significant cognitive disability to be eligible for the MTAS:
 - (1) The IEP team must consider the student's ability to access the MCA, with or without accommodations;
 - (2) The IEP must review the student's instructional program to ensure that the student is receiving instruction linked to the general education curriculum to the extent appropriate. If instruction is not linked to the general education curriculum, the IEP team must review the student's goals and determine how access to the general curriculum will be provided;

- (3) The IEP team determined the student's cognitive functioning to be significantly below age expectations. The team also determined that the student's disability has a significant impact on his or her ability to function in multiple environments, including home, school, and community;
 - (4) The IEP team determined that the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments;
 - (5) The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate measure of the student's academic progress and how the student would participate in statewide testing.
- b. MTAS participation decisions must not be made on the following factors:
- (1) Student's disability category;
 - (2) Placement;
 - (3) Participation in a separate, specialized curriculum;
 - (4) An expectation that the student will receive a low score on the MCA;
 - (5) Language, social, cultural, or economic differences;
 - (6) Concern for accountability calculations.

B. Alternate ACCESS for ELs

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how an identified EL student with a disability will participate in statewide testing.
2. Eligibility Requirements
 - a. The student must be identified as EL in MARSS in order to take an English language proficiency assessment.

- b. The student must have a significant cognitive disability. If the student has been identified as eligible to take the MTAS in mathematics, reading, or science, the student meets this criterion.
 - c. For students in grades that the MTAS is not administered:
 - (1) the student must have cognitive functioning significantly below age level;
 - (2) the student's disability must have a significant impact on his or her ability to function in multiple environments, including home, school, and community; and
 - (3) the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments.
 - d. The IEP team must consider the student's ability to access the ACCESS, with or without accommodations.
 - e. The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate English language proficiency assessment for the student.
3. Alternate ACCESS participation decisions must not be made on the following factors:
- a. Student's disability category;
 - b. Participation in a separate, specialized curriculum;
 - c. Current level of English language proficiency;
 - d. The expectation that the student will receive a low score on the ACCESS for ELs;
 - e. Language, social, cultural, or economic differences;
 - f. Concern for accountability calculations.

C. EL Students New to the United States

EL students new to the United States will take all assessments, including all academic assessments (math, reading, and science), as well as the English Language Proficiency Assessment (ACCESS).

III. DEFINITION OF TERMS

See the current “Procedures Manual for the Minnesota Assessments” which is produced by the Minnesota Department of Education and available through minnesotapearsonaccessnext.com.

IV. GRANTING AND DOCUMENTING ACCOMMODATIONS, MODIFICATIONS, OR EXEMPTIONS FOR TESTING

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V. RECORDS

All test accommodations, modifications, or exemptions shall be reported to the school district test administrator. The school district test administrator shall be responsible for keeping a list of all such test accommodations, modifications, and exemptions for school district audit purposes. Testing results will be documented and reported.

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Alternate ACCESS for ELLs Participation Guidelines,
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Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 616 (School District System Accountability)

Adopted: _____

MSBA/MASA Model Policy 616

Orig. 1997

Revised: _____

Rev. 2019

616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and federal law.

II. GENERAL STATEMENT OF POLICY

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III. DEFINITIONS

- A. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “Graduation Standards” means the credit requirements and locally adopted content standards or Minnesota Academic Standards that school districts must offer and certify that students complete to be eligible for a high school diploma.
- C. “World’s best workforce” means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students

attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

1. The school board has established school district-wide goals which provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the school district's Advisory Committee ~~for Comprehensive Continuous Improvement of Student Achievement (Advisory Committee).~~
2. The Advisory Committee will be established by the school board to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.
- 2 3. The school district-wide improvement goals should address recommendations identified through the Advisory Committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may also be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.

- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5.

[Insert Local Cycle in this space]

C. Implementation of Graduation Requirements

1. The ~~school board shall appoint a Graduation Standards Implementation Committee which~~ Advisory Committee shall also advise the school board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of ~~this~~ the Advisory eCommittee shall be published annually to the community. The school

board shall receive public input and comment and shall adopt or update this policy at least annually. ~~The Graduation Standards Implementation Committee [will/will not] be comprised of the Advisory Committee for Comprehensive Continuous Improvement of Student Achievement.~~

~~*[Note: The Graduation Standards Implementation Committee may be comprised of an existing committee such as the Advisory Committee for Comprehensive Continuous Improvement of Student Achievements. Regardless of whether a new committee or an existing committee is utilized, the committee should be comprised of representatives of the community, including equal representation from school board members, students, parents, teachers, representatives of local businesses, and representatives of the community at large. Among these members should be individuals who are able to represent the needs of students throughout the district including students with special needs.]*~~

2. The school board shall annually review and determine if student achievement levels at each school site meet federal expectations. If the school board determines that student achievement levels at a school site do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the ~~Graduation Standards Implementation~~ Advisory Committee shall work with the school site to adopt a plan to raise student achievement levels to meet federal expectations. The ~~Graduation Standards Implementation~~ Advisory Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental involvement components.
3. The educational assessment system component utilized by the school board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of achievement growth that show an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or districtwide assessments. The school board will utilize models developed by the Commissioner for measuring individual student progress. The school board must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with best practices.

D. ~~Advisory Committee for~~ Comprehensive Continuous Improvement of Student Achievement

1. By [date] of each year, the Advisory Committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.

2. The Advisory Committee, working in cooperation with other committees of the school district [*such as the Technology, Educational Effectiveness, Grade Level, Site Instruction, Curriculum and Assessment Committees, etc.*], will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota **Graduation Academic** Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals;
 - d. Advising the school board about development of the annual budget.

3. The Advisory Committee shall meet the following criteria:
 - a. The Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The Advisory Committee shall make recommendations to the school board on school district-wide standards, assessments, and program evaluation.
 - c. Building teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting the school district improvement plan.
 - d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.

4. The Advisory Committee shall, when possible, be comprised of **at least** two-thirds community representatives and shall reflect the diversity of the community. **To the extent possible, the Advisory Committee shall reflect the diversity of the school district and its school sites and include teachers,**

parents, support staff, students, and other community residents. Included in its membership should be:

- a. The Director of Curriculum (or similar educational leader)
- b. Principal
- c. School Board Member
- d. Student Representative
- e. One teacher from each building or instructional level
- f. Two parents from each building or instructional level
- g. Two residents without school-aged children, non-representative of local business or industry
- h. Two residents representative of local business or industry
- i. District Assessment Coordinator (if different from “a.” above)

[Note: This Advisory Committee composition is a model only.]

5. Translation services should be provided to the extent appropriate and practicable.

6. The Advisory Committee shall meet the following timeline each year:

Month: Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the school board.

Month(s): Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.

Month(s): Review evaluation results and prepare recommendations.

Month: Present recommendations to the school board for its input and approval.

E. Evaluation of Student Progress Committee. A committee of professional staff shall develop a plan for assessment of student progress toward Literacy by Grade 3, the Graduation Standards, as well as program evaluation data for use by the Advisory Committee to review instruction and curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student

achievement at the school site. This plan shall annually be approved by the school board.

F. Reporting

1. Consistent with Minn. Stat. § 120B.36, Subd. 1, the school board shall publish a report in the local newspaper with the largest circulation in the district, by mail, or by electronic means on the school district website. The school board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and cultural competency and efforts to equitably distribute diverse, effective, experienced, and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies in their native languages, where appropriate and practicable, about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its published reports and in its summary report to the Commissioner.
2. The school performance report for a school site and a school district must include performance reporting information and calculate proficiency rates as required by the most recently reauthorized Elementary and Secondary Education Act.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.35 (Student Achievement Levels)
Minn. Stat. § 120B.36 (School Accountability; Appeals Process)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making Agreement)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 619 (Staff Development for Standards)
MSBA/MASA Model Policy 620 (Credit for Learning)